

***Effective 5/13/2014***

**71-8-3 Duties of executive director -- Services to veterans.**

The executive director shall:

- (1) be responsible for the administration and the operation or support of the following veteran-related operations:
  - (a) Utah State Veterans' Nursing Homes and Programs;
  - (b) Utah State Veterans' Cemetery and Memorial Park;
  - (c) Title 71, Chapter 10, Veteran's Preference;
  - (d) any locally or federally funded programs for homeless veterans within the state; and
  - (e) any federally funded education services for veterans within the state;
- (2) maintain liaison with local, state, and federal veterans' agencies and with Utah veterans' organizations;
- (3) provide current information so that veterans, their surviving spouses and family members, and Utah veterans' organizations will be aware of benefits to which they are, or may become, entitled;
- (4) reach out and assist veterans and their families in applying for benefits and services;
- (5) develop and maintain a system for determining how many veterans are employed by the various government entities within the state and keeping track of them;
- (6) cooperate with other state entities in the receipt of information to create and maintain a record of veterans in Utah;
- (7) create and administer a veterans' assistance registry, with recommendations from the council, that will provide contact information to the qualified donors of materials and labor for certain qualified recipients;
- (8) prepare an annual report for presentation not later than November 30 of each year to the Government Operations Interim Committee, which includes:
  - (a) all services provided to veterans;
  - (b) all services provided by third parties through the Veterans' Assistance Registry; and
  - (c) the coordination of veterans' services by government entities with the department;
- (9) advise the governor on matters pertaining to military affairs throughout Utah, including active duty servicemembers, reserve duty servicemembers, and veterans;
- (10) identify military-related issues, challenges, and opportunities, and develop plans for addressing them;
- (11) develop, coordinate, and maintain relationships with military leaders of Utah military installations, including the Utah National Guard;
- (12) develop, coordinate, and maintain relationships with Utah's congressional delegation and military staffers;
- (13) develop and maintain relationships with military-related organizations in Utah;
- (14) conduct forums and meetings with stakeholders to identify military issues and challenges and to develop solutions to them; and
- (15) perform other related duties as requested by the governor.

Amended by Chapter 91, 2014 General Session